



Security Officer Appearance Standards

1. Purpose

To establish consistent, professional appearance standards for all Black Flag Security Officers. A uniform and well-groomed appearance enhances authority, client trust, officer safety, and company reputation.

2. Scope

These standards apply to all officers, supervisors, and leads assigned to schools, corporate sites, faith facilities, nightclubs, retail, events, and all Black Flag Security operations.

3. Uniform Standards

Uniform Condition:

- Uniform clean and pressed
- No stains, rips, fading, or damage
- Required patches and insignias attached
- Undershirts must be black or white
- Only approved Black Flag outerwear allowed

Fit & Wear:

- Shirt tucked in (unless tactical design prohibits)
- Pants worn at waist; no sagging
- Duty belt worn secure and balanced

4. Grooming & Hygiene Standards

General Hygiene:

- Clean and well-groomed
- No strong odors or overpowering fragrances

Hair Standards:

- Neat and professional
- Long hair tied back
- No extreme hairstyles or unnatural colors unless approved

Facial Hair:

- Beards allowed if trimmed and less than 1 inch
- Mustaches trimmed and within lip edges

Fingernails:

- Short and clean
- Neutral polish only (if allowed)

5. Jewelry & Accessories

- No dangling earrings; studs only
- No visible piercings besides ears
- Necklaces must not be visible
- Rings limited to wedding band/simple ring
- No bracelets or smartwatches unless approved
- Sunglasses not worn indoors

6. Tattoos & Body Art

Tattoos are allowed unless offensive, graphic, hate-related, or containing profanity. Visible tattoos must be covered if required by site policy.

7. Makeup Standards

If worn, makeup must appear natural and professional. No glitter or theatrical styles permitted.

8. Equipment Standards

Officers must carry necessary equipment (radio, flashlight, notebook, ID badge, etc.) in clean and working condition. No personal decorations on duty gear.

9. Footwear Standards

Footwear must be:

- Black
- Closed-toe
- Slip-resistant
- Professional or tactical

Prohibited shoes include bright colors, sandals, open-heel, and overly worn footwear.

10. Weather & Seasonal Standards

Approved seasonal items include:

- Black Flag jackets and rain gear
- Black gloves
- Black Flag beanies
- Reflective vests when required

Personal outerwear is not permitted unless authorized.

11. Special Assignment Standards

Corporate Sites: Clean-shaven preferred; polished footwear; tattoos covered if required.

Faith Facilities: Conservative appearance; minimal jewelry.

Schools: Approachable but authoritative; no aggressive styling.

Nightlife: Tactical readiness required; hydration and grooming reviewed periodically.

12. Daily Self-Inspection Checklist

- Uniform clean and properly worn
- Grooming meets standards
- Required equipment present and functional
- ID badge visible
- Footwear appropriate
- No prohibited accessories
- Professional appearance maintained

13. Supervisor Responsibilities

Supervisors must perform appearance checks, correct issues immediately, document repeated violations, and provide coaching as necessary.

14. Disciplinary Action

Violations of appearance standards may result in coaching, written warnings, removal from post, suspension, or termination.